Instructions for use
Everest Portal

Always be on the safe side.

KaVo. Dental Excellence.

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Table of contents

	Table of contents	**1**
1	**Safety**	**2**
2	**Requirements for using the portal software**	**3**
3	**Installation**	**4**
4	**Start the portal software**	**5**
5	**Register as a participant in the KaVo Everest Portal**	**6**
6	**Send an order to BEGO Medical GmbH**	**8**
7	**Send a job to another KaVo Everest Portal participant**	**16**
8	**Prepare your own offers in the KaVo Everest Portal**	**18**
9	**Receiving offers in the KaVo Everest Portal**	**20**
10	**Change or delete your own offer**	**21**
11	**Updating the contact information in the KaVo Everest Portal**	**22**
12	**Updating the KaVo Everest Portal software**	**23**
13	**Feedback, suggestions**	**24**
14	**Additional functions**	**25**
14.1	Feedback to suppliers/customers	25
14.2	Using the KaVo Everest Portal software on your private computer	25

1 Safety

Purpose

This KaVo product is intended only for use in the field of dentistry. The product may not be used for a purpose for which it was not intended. "Proper use" includes following all the instructions for use and instructions for processing the related materials.

KaVo Everest Portal software is an expansion of KaVo Everest software with the functionality of sending and receiving construction data over the internet.

KaVo is unable to provide any recommendations concerning the design of the restoration being constructed. Parameters such as wall thickness, cement gap width and shape need to be adapted depending on the patient's situation, the indication and the material by trained dental technicians and dentists

The final results of the restoration must be evaluated and refined by a dental technician.

The Everest Portal offered by KaVo is only a platform for exchanging data. KaVo is in no way responsible for the content of the announcements or for transactions between contractual partners.

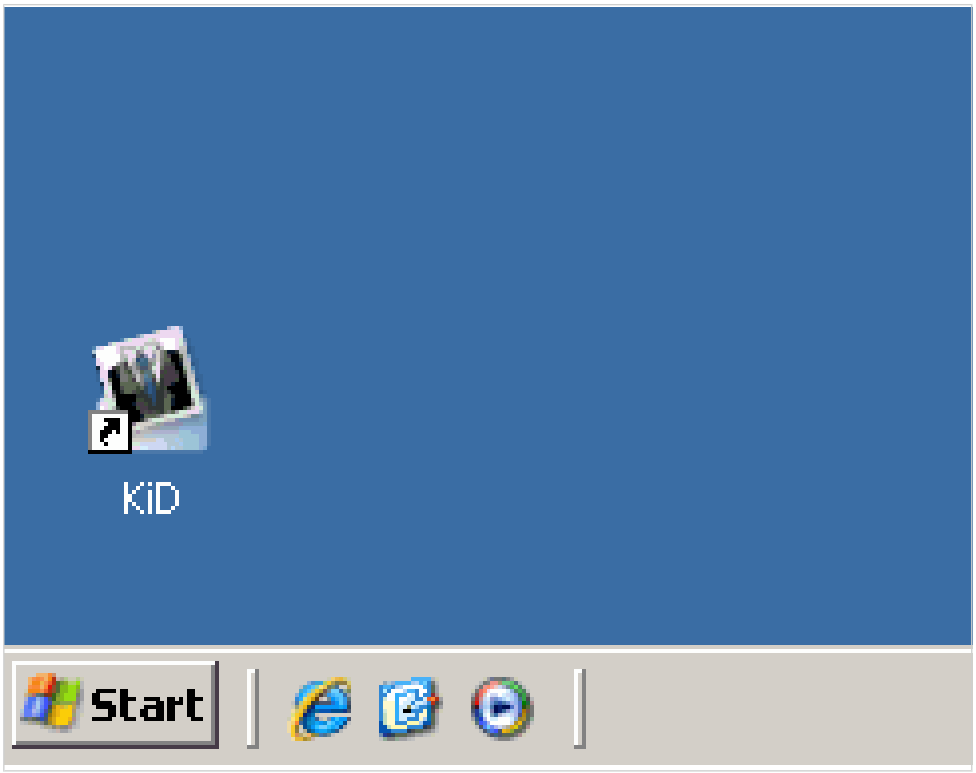
2 Requirements for using the portal software

- Windows XP
- DSL connection
- Open port no. 5011 in your firewall, or permission to access the portal software on the internet

3 Installation

Insert the KaVo Everest Portal CD on which your ScanControl software is installed into you computer CD drive. Installation starts automatically. If you are asked to make any entries, go ahead and confirm them.

After setup is over, your portal software can be found on your desktop as "KiD“ or in the Windows start menu under Programs/KaVo KiD.



4 Start the portal software

There are various ways to start the portal software:

- Click the "KiD" icon on your desktop
- Navigate to Programs, KaVo, KiD in the Windows start menu
- Directly from the ScanControl software, version 8.2 (if it is installed) via the "Send" dialog window.

5 Register as a participant in the KaVo Everest Portal

After the KaVo Everest Portal software starts, the login window appears. If you have already registered in the KaVo Everest Portal, enter your login name and password, and confirm by clicking "Continue".

If you are not yet a registered participant, follow the procedure below:

- Click the "Register" button to open the registration page.
- Completely fill out the form.
- Enter a person in your lab as a contract who is available to answer customer questions.
- Some of the contact data will be visible to other participants if for example you register as a supplier or if you send orders to other participants and the information is required for the ordering process or transaction.
- Under "KaVo Everest Portal data", enter a name and password of your choice. Note that the name may have already been issued in the KaVo Portal, and you may have to choose a different login name.
- Make sure to provide a secure password. KaVo recommends a password nine characters long that is a combination of upper case and lower case letters as well as numbers.
- Read the conditions of participation for the KaVo Everest Portal, and agree to the conditions.
- Send the registration by clicking the "Send registration" button. Within the next hour, you should be able to log in to the KaVo Portal using your login name and password. If you are unable to do this, pleas contact the KaVo Everest support team:
  Technical hotline
  Phone: +49 7351 / 56-2100
  Fax: +49 7351 / 56-2466
  service.everest@kavo.com
  Usage hotline
  Phone: +49 7351 / 56-2200
  Fax: +49 7351 / 56-2466
  awt.everest@kavo.com

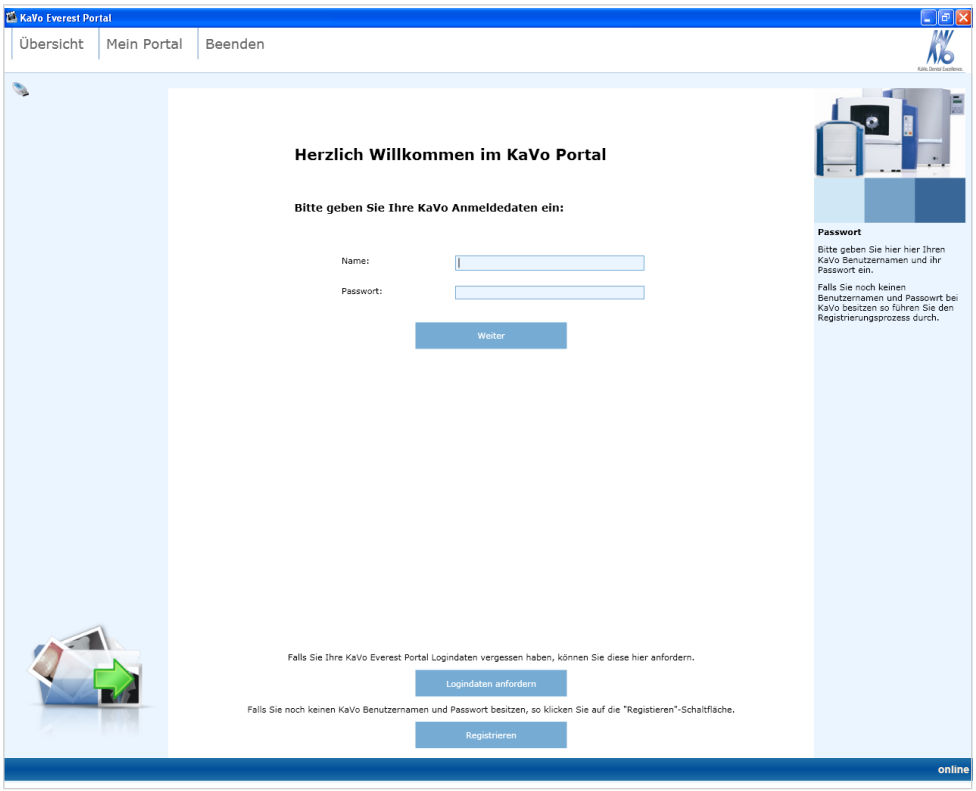


Fig. 1: Login window

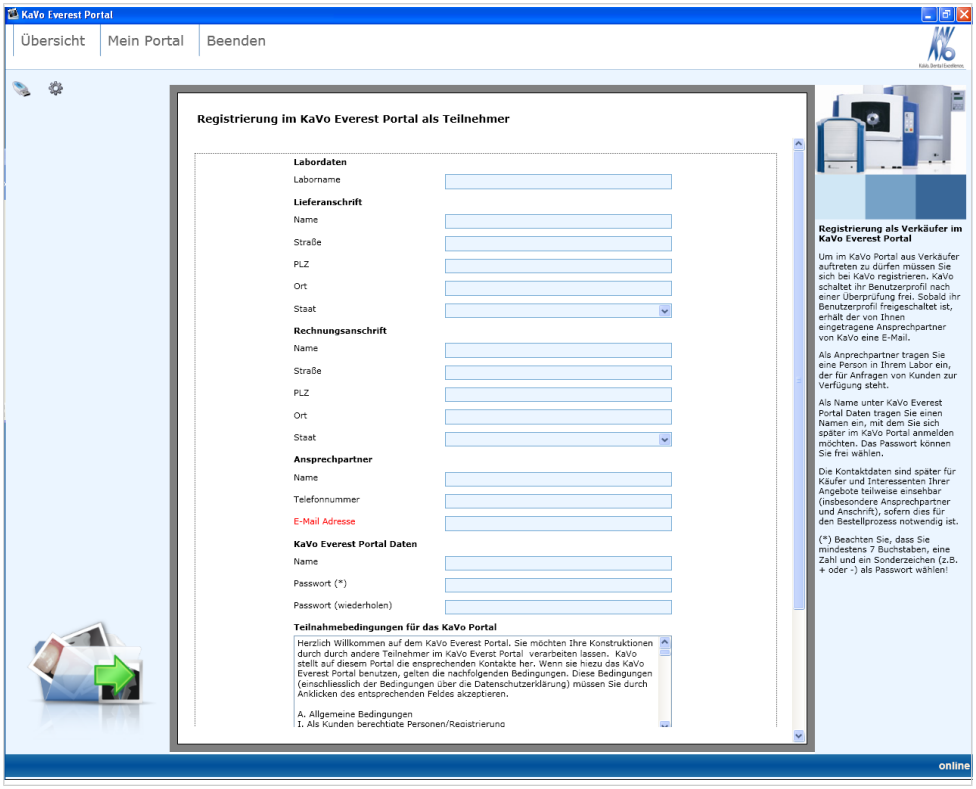


Fig. 2: Register as a participant in the KaVo Everest Portal

6 Send an order to BEGO Medical GmbH

To create an order to send to BEGO, follow the steps below:

- 1. Select the material component "BEGO_Wirobond-ext“ in the ScanControl (Fig. 3: Everest ScanControl). Note that not every type of restoration can be fabricated with the material.

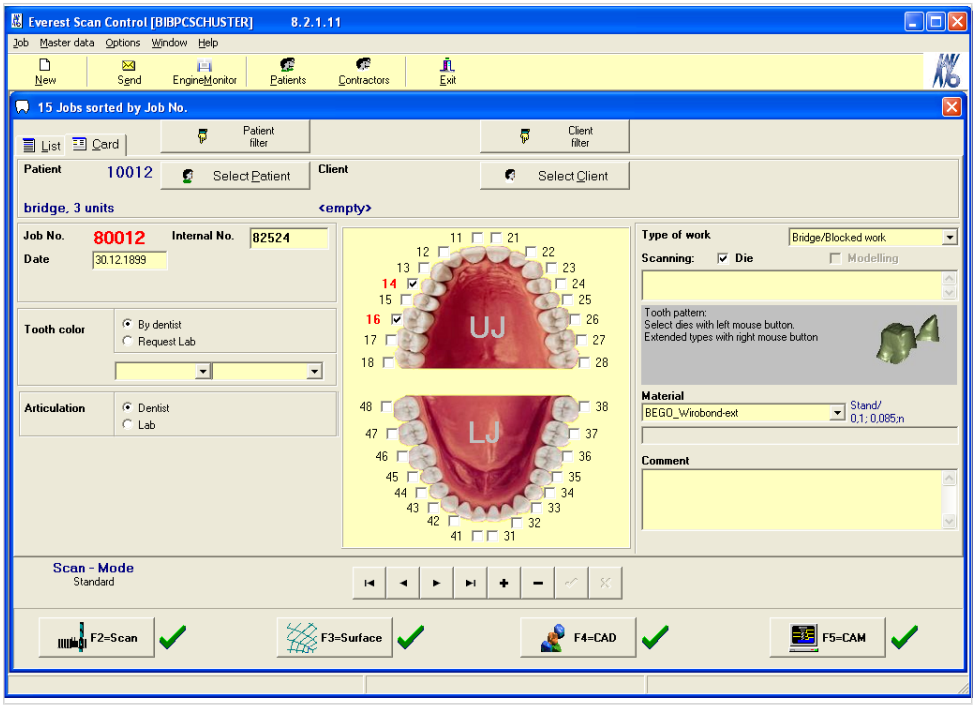


Fig. 3: Everest ScanControl

Note

- The cement gap must be defined in the F3 Surface.

- 2. Scan and construct your job as usual. Note that the parameters of your work need to be adapted to the BEGO Wirobond material (cement gap, etc.).

- 3. To send your work, click the "Send" button. In the Send dialog (Fig. 4), click the "KaVo Portal" button.

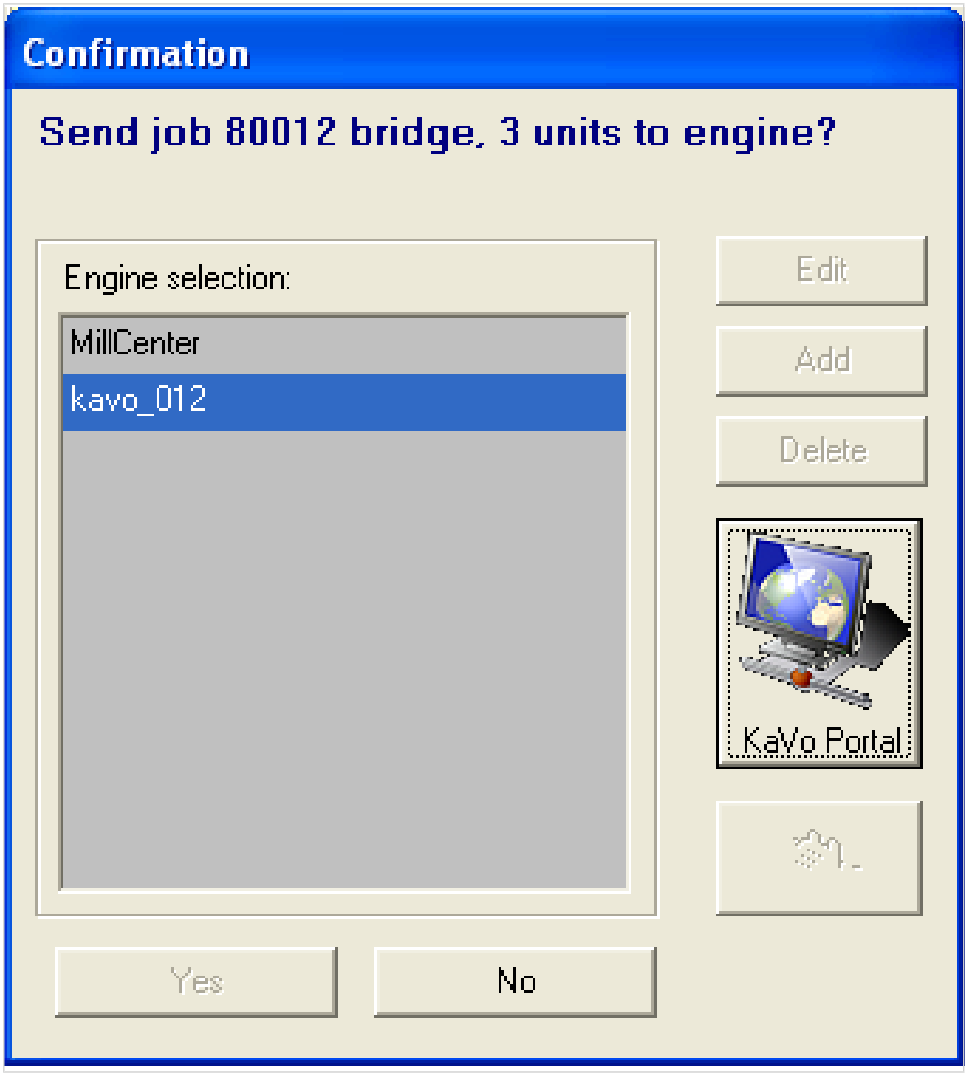


Fig. 4: Send to the KaVo Everest Portal

- 4. The KaVo Everest Portal user interface opens (Fig. 1: Login window). If you are using the portal software for the first time, first refer to the instructions in the section "Registering as a participant in the KaVo Everest Portal" before you continue reading.

- 5. Your job is on the left side, on the top is the status of the ordering process (job selection, detail view, address entry and concluded contract. In the middle of the window are other jobs as well as the job from BEGO Medical GmbH.

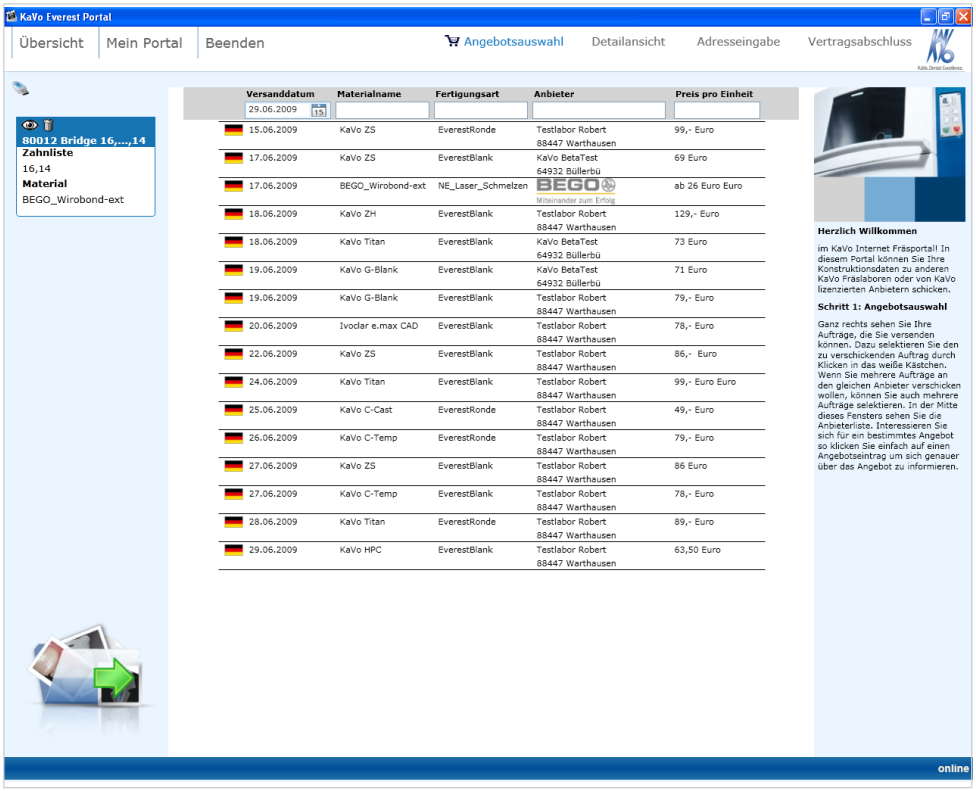


Figure 5: Job selection

- 6. If you do not see any offers, check if "online" is in the bottom, blue status bar on the right. If it says "offline", check the following:
  a. If your computer is connected to the internet
  b. If the KaVo Everest user interface is blocked on your computer by a firewall. The KaVo Everest user interface requires port 5011
- 7. If only the job from BEGO is missing, enter "BEGO" in the search field under supplier. The job list will be searched for the job from BEGO.
- 8. The ordering process is started by selecting your job and selecting the BEGO offer. Click the white square next to the eye symbol for your job. After the symbol is clicked, your job is selected.
- 9. Click the BEGO offer (Fig. 5)

- 10. The detailed description of the offer appears. After you have read the offer, click on "Continue to enter address".

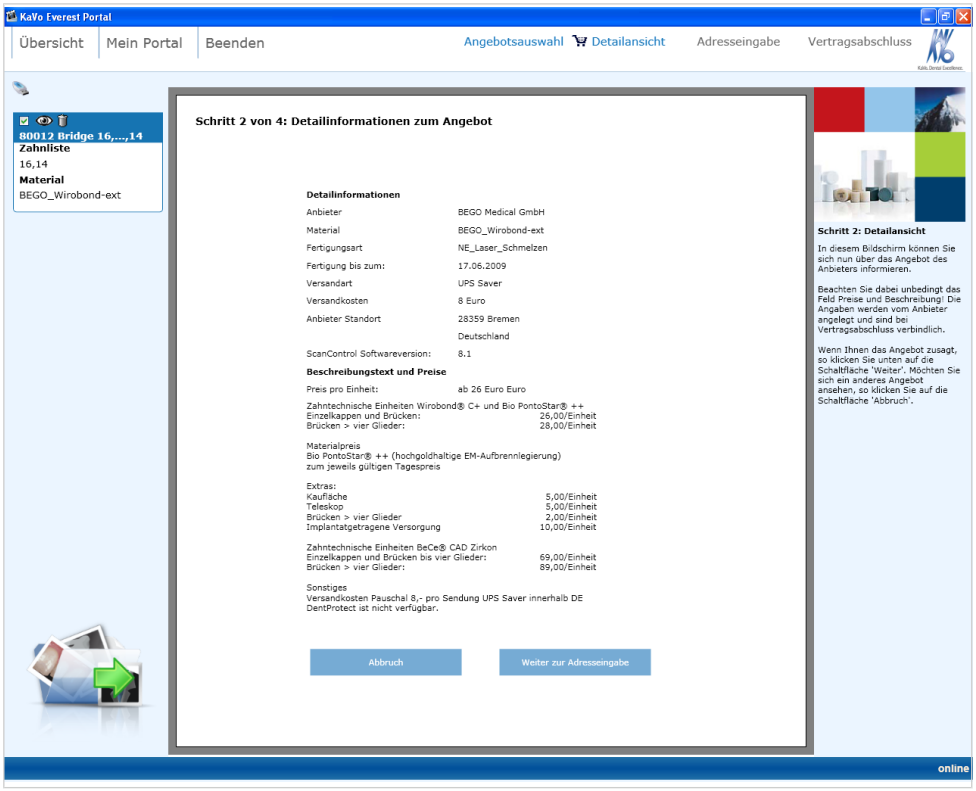


Fig. 6: Detailed description of offer

- 11. Fill in each field in the user input dialog (Fig. 9). Make sure you fill in the two last fields,"BEGO ID" and "BEGO "Tooth diagram".
  a. To get a BEGO ID, click the "Register" link next to the input field for the BEGO ID.
  b. A browser window opens with the website for BEGO Medical (Fig. 7). If the website does not open in your browser, you can register by clicking http://www.bego-medical.de/199.0.html.
  c. Enter your e-mail address under New customer, and click "Register".
  d. Follow the instructions in the BEGO registration page.
  e. After you are finished registering, BEGO will send you an e-mail with your BEGO ID (Fig. 8). You should receive this confirmation within a day. The BEGO customer number is your BEGO ID that you need to enter in they KaVo Portal under BEGO ID.

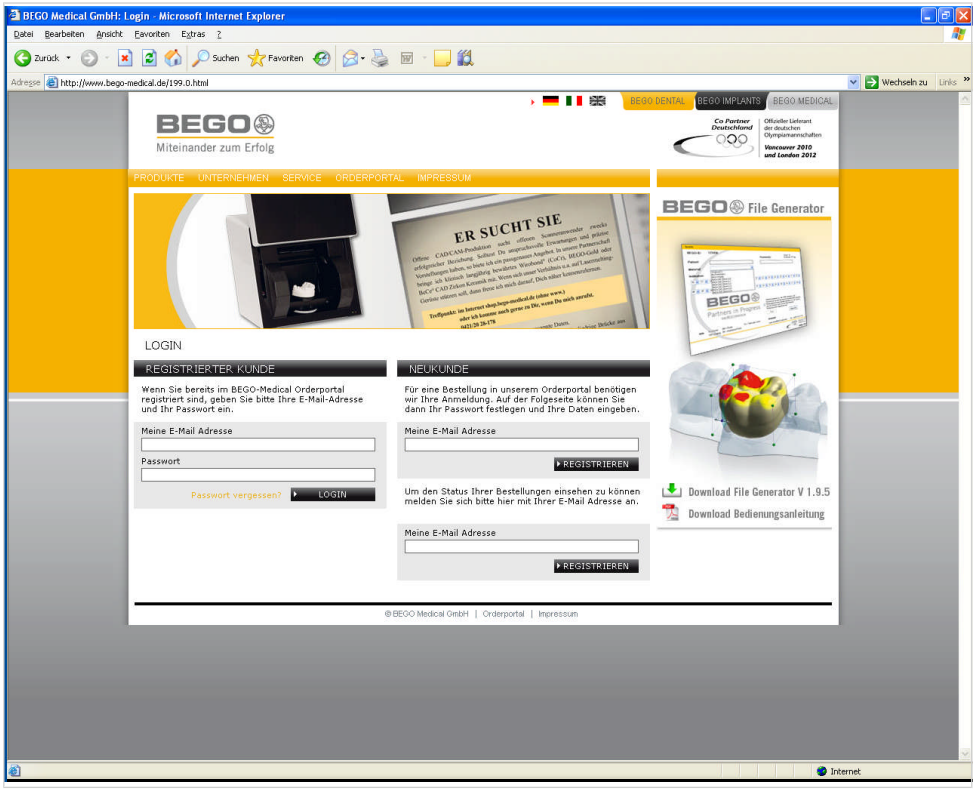
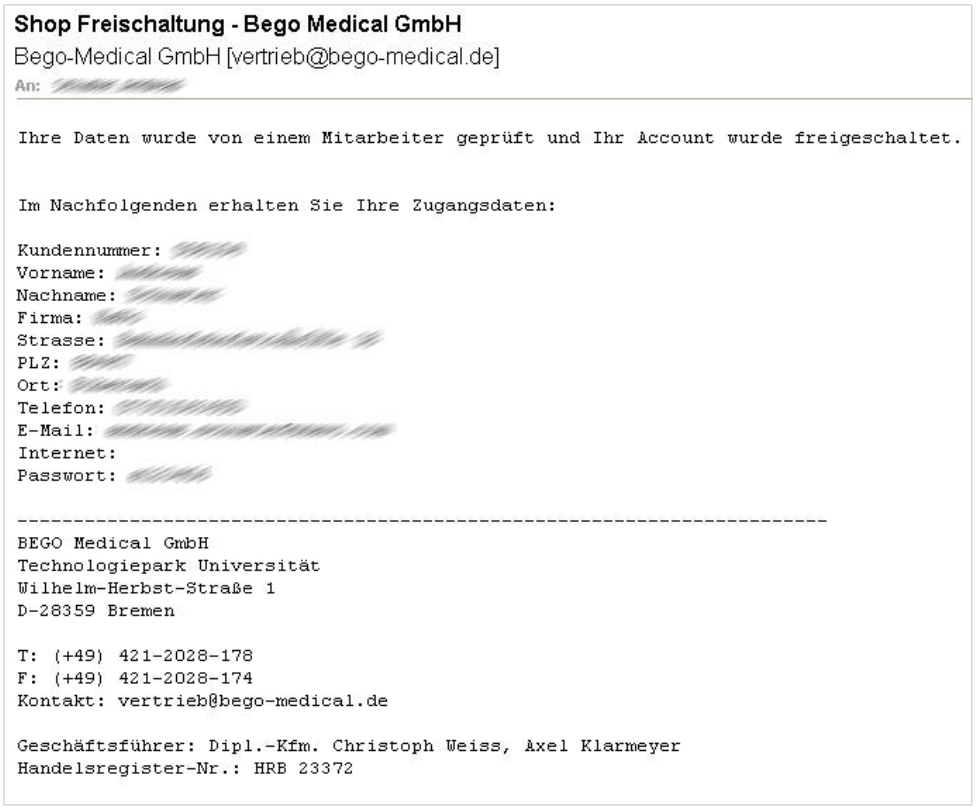


Fig. 7: Registering with BEGO



Shop Freischaltung - Bego Medical GmbH

Bego-Medical GmbH [vertrieb@bego-medical.de]

An: [redacted]

Ihre Daten wurde von einem Mitarbeiter geprüft und Ihr Account wurde freigeschaltet.

Im Nachfolgenden erhalten Sie Ihre Zugangsdaten:

Kundennummer: [redacted]
Vorname: [redacted]
Nachname: [redacted]
Firma: [redacted]
Strasse: [redacted]
PLZ: [redacted]
Ort: [redacted]
Telefon: [redacted]
E-Mail: [redacted]
Internet:
Passwort: [redacted]

BEGO Medical GmbH
Technologiepark Universität
Wilhelm-Herbst-Straße 1
D-28359 Bremen

T: (+49) 421-2028-178
F: (+49) 421-2028-174
Kontakt: vertrieb@bego-medical.de

Geschäftsführer: Dipl.-Kfm. Christoph Weiss, Axel Klarmeyer
Handelsregister-Nr.: HRB 23372

Fig. 8: BEGO registration information

- 12. In the BEGO tooth diagram, enter your restoration type in the BEGO format. Note that this information is very important for BEGO since it can influence the price and production.

- 13. Note that the button "Continue to conclude contract" is only accessible after you have filled in all the fields to the form.

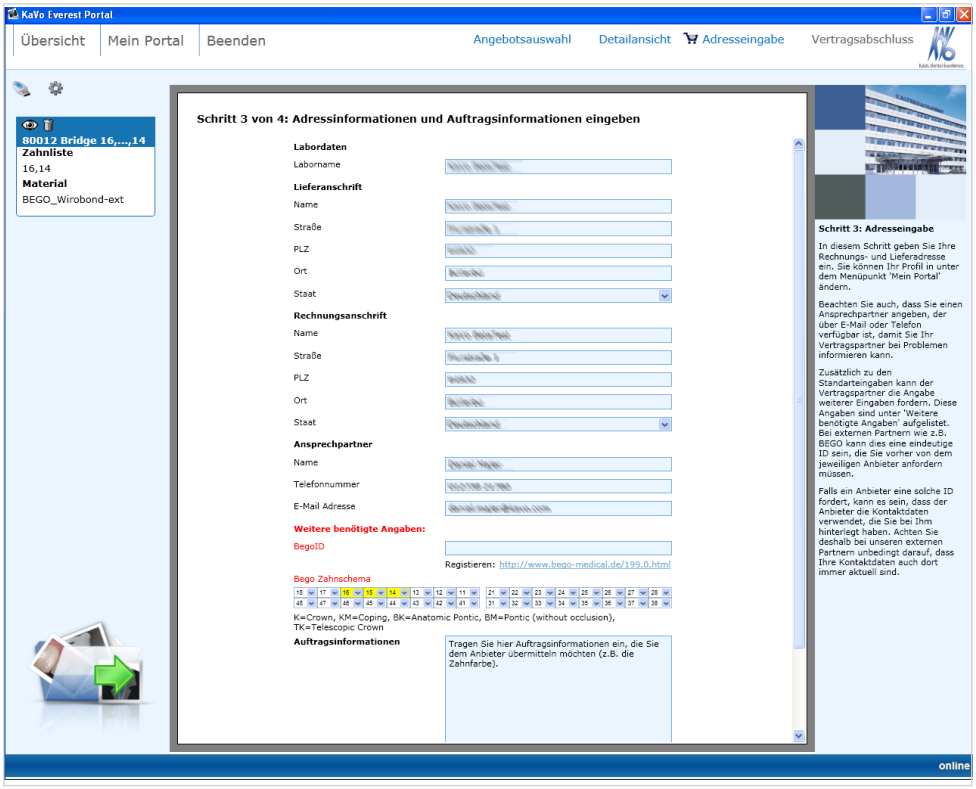


Fig. 9: Enter user information

- 14. Click on "Continue to conclusion of contract".
- 15. The following window lists all the ordering information including your entries. Check all the information including BEGO's general terms and conditions, and the conditions for participation in the KaVo portal. Make sure that your e-mail address is correct.
- 16. Click "Send order".
- 17. The job is sent via the KaVo Portal to Bego. Depending on the job size and connection speed, the transmission can take about 10 minutes with a normal DSL connection. You can minimize the Kavo Portal during this time (click the "_" sign in the KaVo Everest Portal window at the top right), and continue to use your Everest ScanControl software.
- 18. After successfully transmitting to BEGO, you (or the individual that you indicated as the contact person in your contact data) will receive an e-mail from the KaVo Everest Portal that confirms that the job has been sent to BEGO with a confirmation of the receipt from BEGO. Make sure that this e-mail does not go to your spam folder of your e-mail program.

Note

- BEGO Medical GmbH may reject the job that you sent. This may occur for several reasons (incorrect information in the job form or incomplete geometries). BEGO Medical GmbH may then contact you. If you have any questions about the status of your job, if you should directly contact BEGO Medical.

Note

- Examine the restoration after you have received it.

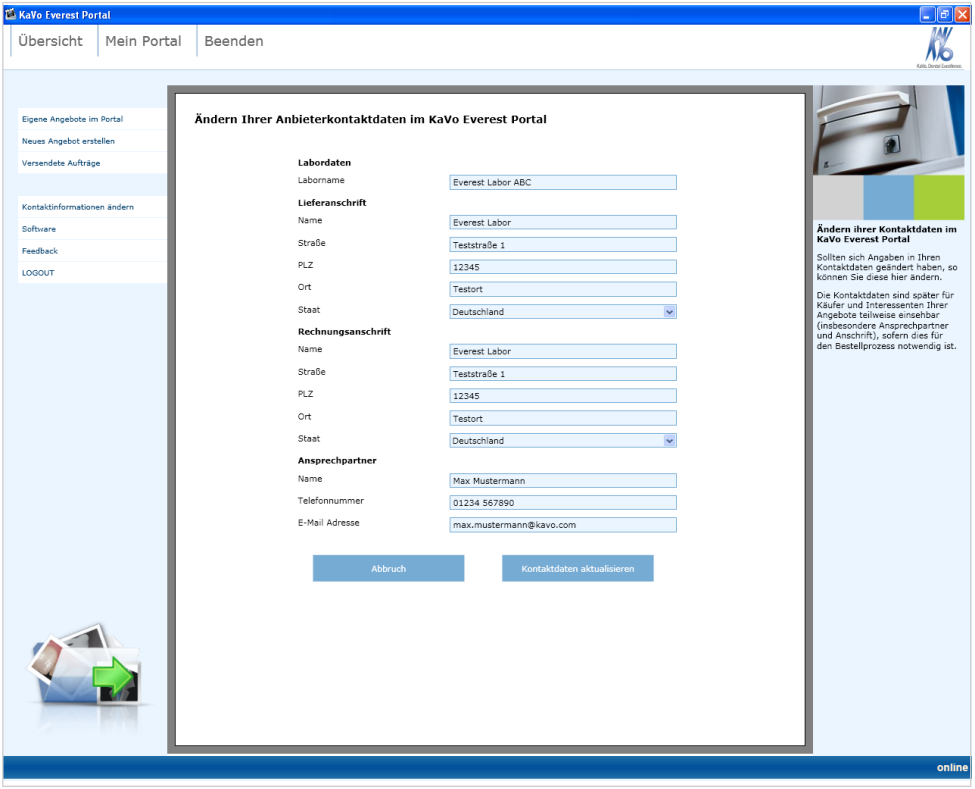
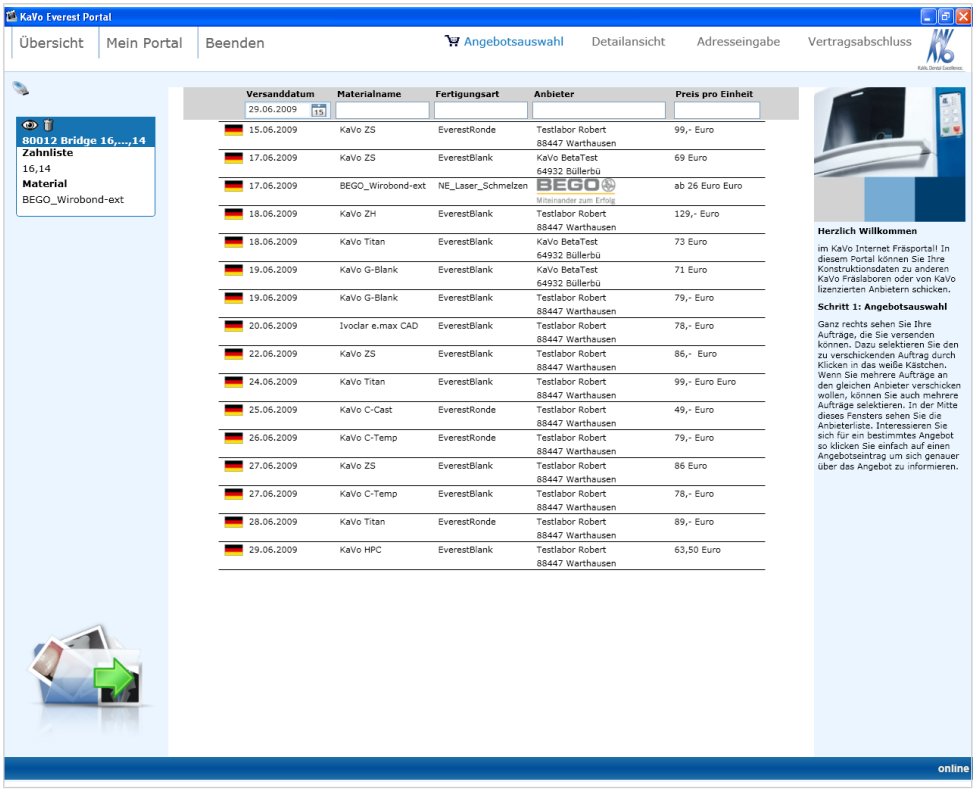


Fig. 10: Finishing the ordering process

7 Send a job to another KaVo Everest Portal participant

The process for sending a job to the KaVo Everest laboratory is similar to the BEGO ordering process. The only differences are that you are not restricted to the BEGO Wirobond material, and you do not have to enter the cement gap under "F3 Surface" or provide entries for the BEGO-ID and BEGO tooth diagram in the ordering process. The specific ordering process involves the following steps:

- 1. Create a job with any material with the exception of BEGO Wirobond.
- 2. Scan and construct your order as normal.
- 3. To send your job, click the "Send" button. In the Send dialog (Fig. 4) click the "KaVo Portal" button.
- 4. Now open the KaVo Everest Portal user interface (Fig. 1). If you are using the portal software for the first time, first follow the instructions in the section "Registering as a participant in the KaVo Everest Portal" before reading further.
- 5. Your job is on the left side, on the top is the status of the ordering process (job selection, detail view, address entry and concluded contract. In the middle of the window, you'll see the offers of the other KaVo Portal participants.



- 6. If you do not see any offers, check if "online" is in the bottom, blue status bar on the right. If it says "offline", check the following:
  a. If your computer is connected to the internet
  b. If the KaVo Everest user interface is blocked on your computer by a firewall. The KaVo Everest user interface requires port 5011
- 7. The ordering process starts by selecting your order and selecting an offer. Click the white square next to the eye symbol for your job. After the symbol is clicked, your job is selected.
- 8. Click an offer (Fig. 5). Note in particular the shipment date. This parameter indicates the last date on which the supplier can return the order to you. The earlier the shipment date, the higher it is in the overview.

- 9. The detailed description of the offer appears. After you have read the offer, click on "Continue to enter address".
- 10. Fill in each field in the user input dialog (Fig. 9).
- 11. Note that the button "Continue to conclude contract" is only accessible after you have filled in all the fields to the form.
- 12. Click on "Continue to conclude contract".
- 13. The following window lists all the ordering information including your entries. Check all the information including the general terms and conditions of the party that prepared the order, and the conditions for participation in the KaVo portal. Make sure that your e-mail address is correct.
- 14. Click "Send order".
- 15. The job is sent via the KaVo Portal to party offering the order. Depending on the job size and connection speed, the transmission can take about 10 minutes with a normal DSL connection. You can minimize the Kavo Portal during this time (click the "_" sign in the KaVo Everest Portal window at the top right), and continue to use your Everest ScanControl software.

Note

- The supplier may reject the job that you sent. This may occur for several reasons (incorrect information in the job form or incomplete geometries). The supplier may then contact you. If you have any questions about the status of your job, if you should directly contact the supplier. The supplier's contact data can be found in the e-mail generated by the KaVo Everest Portal. KaVo is unable to check the status of your order with the supplier.

- 16. After successfully transmitting to the supplier, you (or the individual that you indicated as the contact person in your contact data) will receive an e-mail from the KaVo Everest Portal, and the supplier may send you a confirmation of receipt. Make sure that this e-mail does not go to your spam folder of your e-mail program.

- 17. The milled restoration should arrive corresponding to the information in the order (depending on the supplier, offer and type of shipping). The suppliers general terms and conditions apply.

Note

- Examine the restoration after you have received it.

8 Prepare your own offers in the KaVo Everest Portal

You can also create your own offers In the KaVo Everest Portal and offer milling services if you have installed a KaVo Everest ScanControl version 8.2 or higher.

To prepare an offer, proceed as follows:

1. Start the KaVo software, and log in to the KaVo Everest Portal. If you are not yet a registered participant, first follow the instructions in the section "Register as a participant in the KaVo Everest Portal" before reading further.
2. Click on "My portal" in the top menu bar. This will send you to your personal area. On the left side, you will see a submenu. In the submenu, click on "Create new offer".
3. A form opens for creating the order. Enter the basic information (your address, material, price, etc.) and a detailed description, as well as your business conditions.
4. Check your address in the "Supplier" box. This address will be displayed in the overview to offer potential customers the option of selecting a supplier close to them.
5. Pay particular attention to the shipping date you enter for your offer.
   a. This parameter indicates the earliest date that your customers can expect to receive your milled restoration (plus time for shipment).
   b. The offers in the KaVo Portal are sorted according to this parameter. Suppliers who can ship earlier are toward the top of list.
   c. If the date is in the past, the other participants in the KaVo Everest Portal cannot see it.
   d. Enter a deadline that you will be able to meet.
6. Enter a shipping method and shipping costs.
7. Use the "+" and "-" buttons to select your desired price per unit.
8. You can provide more details on your offer under "Description and prices" if you would like to offer additional services, etc.
9. Under "General terms and conditions", enter your general terms and conditions for the partners to accept to take advantage of your offer. Since these terms and conditions may be quite long, you can save them by selecting "Save as template" after you have entered the text. The next time you make an offer in the KaVo Everest Portal, you can automatically enter the text by selecting "Load template".
10. You can leave the parameter "Laboratory offer" free if you want to submit your offer to all the participants in the portal. If the offer is only for a specific participant, enter the login name of this participant. The offer will then only be visible to this participant.

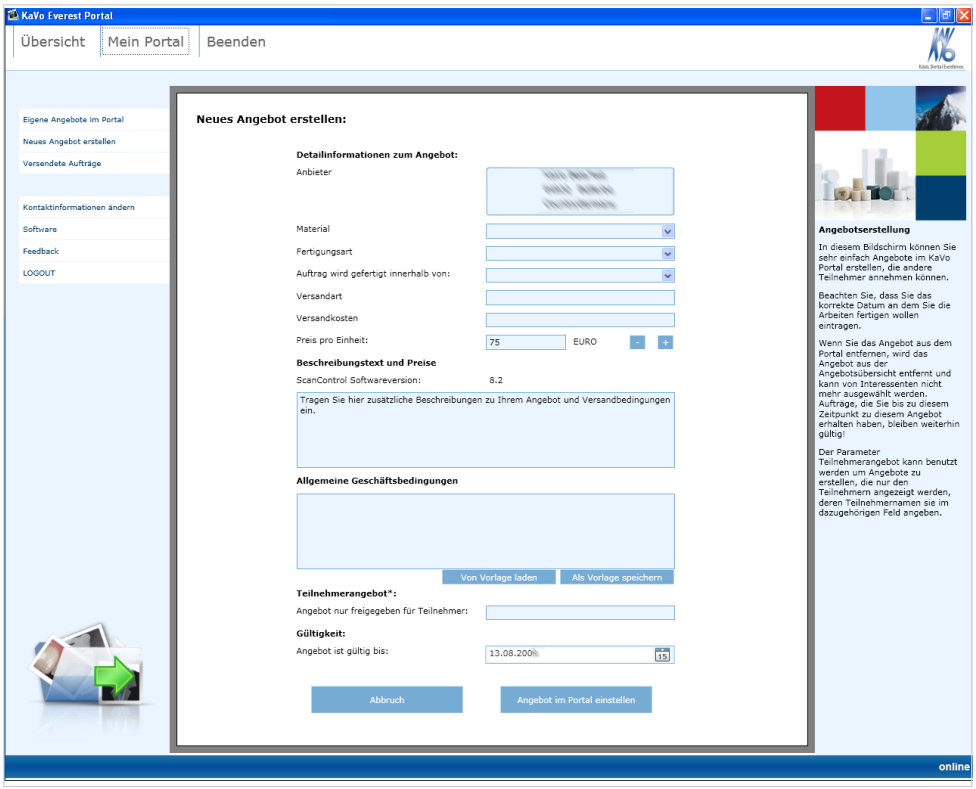


Fig. 11: Create offer

9 Receiving offers in the KaVo Everest Portal

If a participant decides to take advantage of your offer, the contact person that you have entered will receive an e-mail from the KaVo Everest Portal. The e-mail contains all the information on the order that the participant provided (address, contact person, order number) as well as all the data from your offer.

To manufacture the order on your KaVo Everest system, perform the following steps:

1. Start the KaVo Everest Portal software, and log in.
2. The software connects you to the KaVo Portal server, and automatically downloads the order data. After a successful download, a window appears with the order number.
3. Switch to your ScanControl software program, and import the order through the external incoming orders. (The details for this are in the instructions of your ScanControl software).
4. Look at the order in your CAD software, and check the following:
   a. If you will be able to make the order (geometries, etc.)
   b. If you have a supply of the material for this order
   c. All of the participants information entered in e-mail
5. Send your customer an e-mail with a confirmation that you will make the order. You can find the contact data in the following locations:
   a. E-mail sent to you by KaVo
   b. In the portal software under "My portal", "Own offers in portal", the order is also displayed under your corresponding offer. Click the contact person's e-mail address to open the default e-mail software.

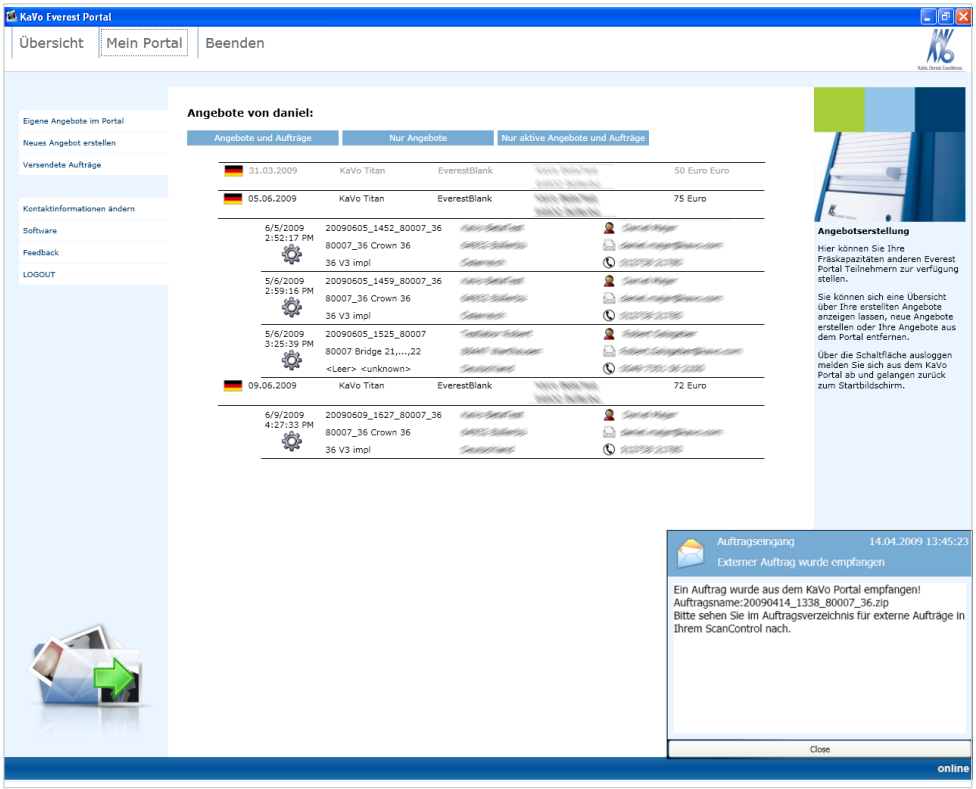


Fig. 12: Receiving an order

10 Change or delete your own offer

If you want to change or delete your own orders in the KaVo Everest Portal, proceed as follows:

1. Start the KaVo Everest Portal software, and log in.
2. Click "My portal". You will see the offers that you have created in the KaVo Portal. If you have created quite a few offers in the portal, you can restrict the display to only the active offers (visible to other participants) by clicking the button "Only active offers and orders".
3. Click the offer that you want to change. A dialog appears for editing and deleting offers.
4. If you want to remove the offer from the KaVo Everest Portal, click the "Remove offer" button. The offer is deactivated and is no longer visible to other participants. Nevertheless, it is still shown in your personal area (for example to display orders that you received for the offer).
5. If you want to change the parameters of the offer (such as the shipping date), select the new parameters and click the "Update offer" button. The previous offer is deactivated, and a new offer is created with the new parameters. Jobs that you have received when the offer was valid with the old parameters are retained under the old conditions. The new settings apply to jobs that you receive from this point on.

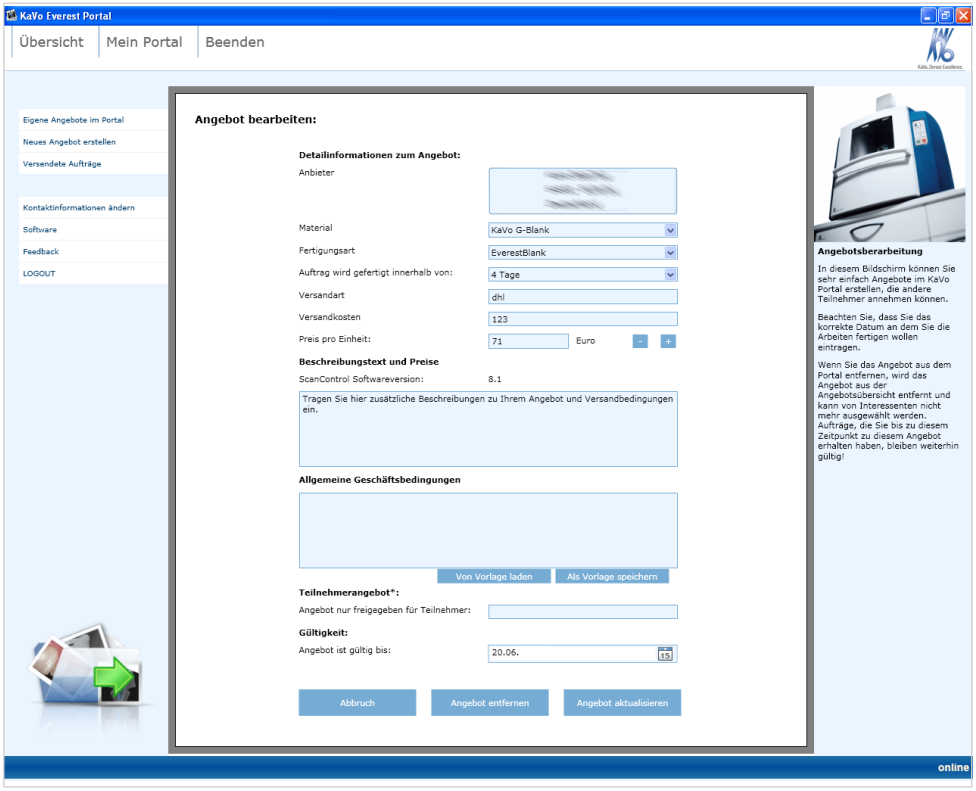


Fig. 13: Changing or deleting and offer

11 Updating the contact information in the KaVo Everest Portal

Always make sure that your contact information is correct in the KaVo Everest Portal. This is particularly important for messages about shipped and received jobs!

Note that KaVo can only send your KaVo Portal login data (login name and password) to the saved e-mail address should you accidentally forget this information.

To change your contact data, proceed as follows:
1. Start the KaVo Everest Portal software, and log in.
2. Click "My portal".
3. In the submenu on the left side, click "Change contact information".
4. A form appears with your contact data
5. Update your contact data
6. Click "Update contact data"

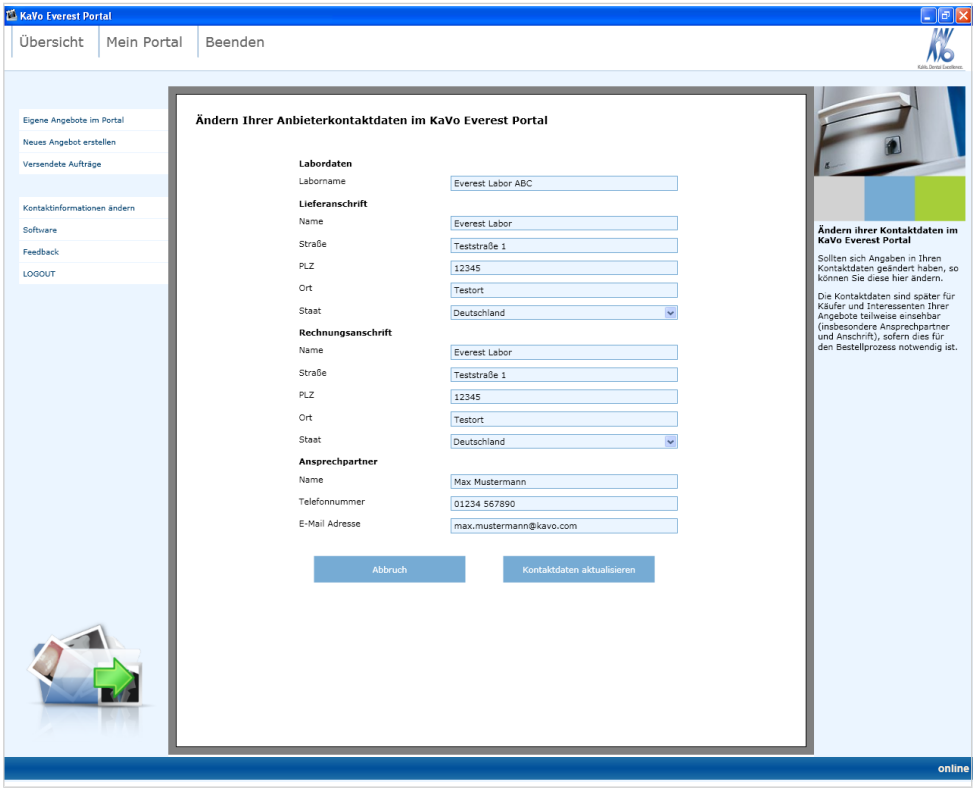


Fig. 14: Update contact data

12 Updating the KaVo Everest Portal software

The KaVo Everest Portal software can be updated via the Internet.

You can install new versions by proceeding as follows:
1. Start the KaVo Everest Portal software, and log in.
2. Click "My portal".
3. In the submenu on the left side, click "Software".
4. The date of the version that you are using (installed version) and the currently available version are displayed under Portal software. The date is displayed in the format year-month-day.
5. You can update your currently installed version by clicking the "Update portal software" button. The version on the server is downloaded.
6. Once the new software is downloaded, the portal program is closed, and the downloaded version is installed. After installation, you can start the new portal software.

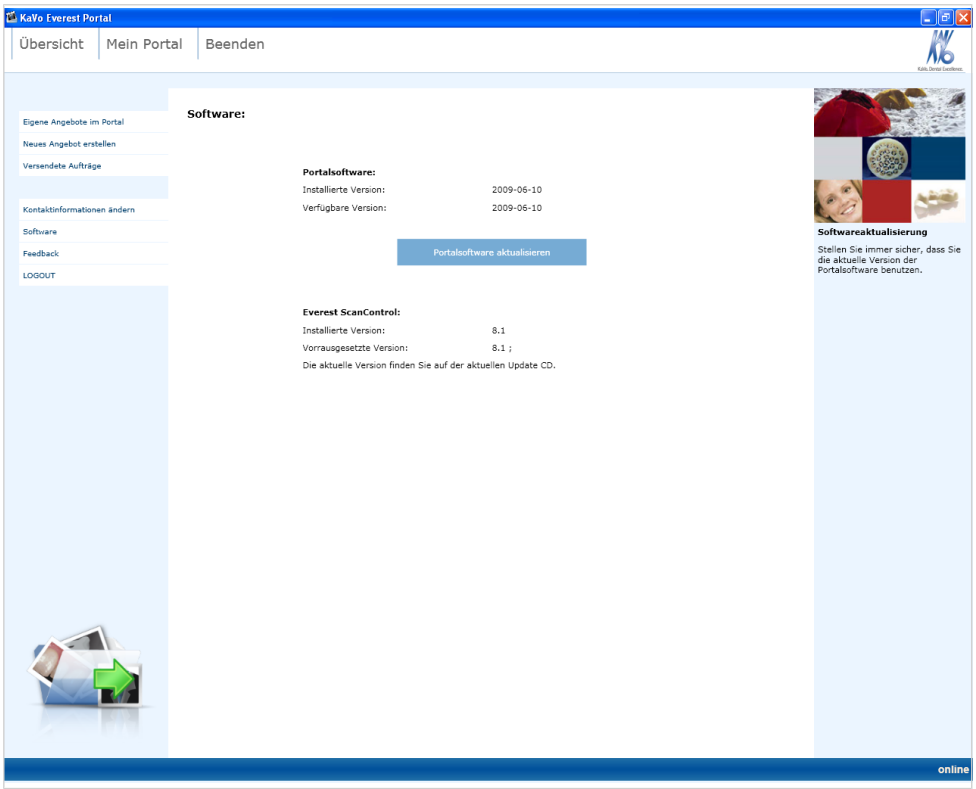


Fig. 15: Updating KaVo Everest Portal software

13 Feedback, suggestions

Did you discover an error in the portal software, or would you like to offer suggestions for improvements or criticism directly to the KaVo CADCAM team?

1. Start the KaVo Everest Portal software, and log in.
2. Click "My portal".
3. In the submenu on the left side, click "Feedback". Your default e-mail software starts.
4. Write your message, and send the e-mail to us.

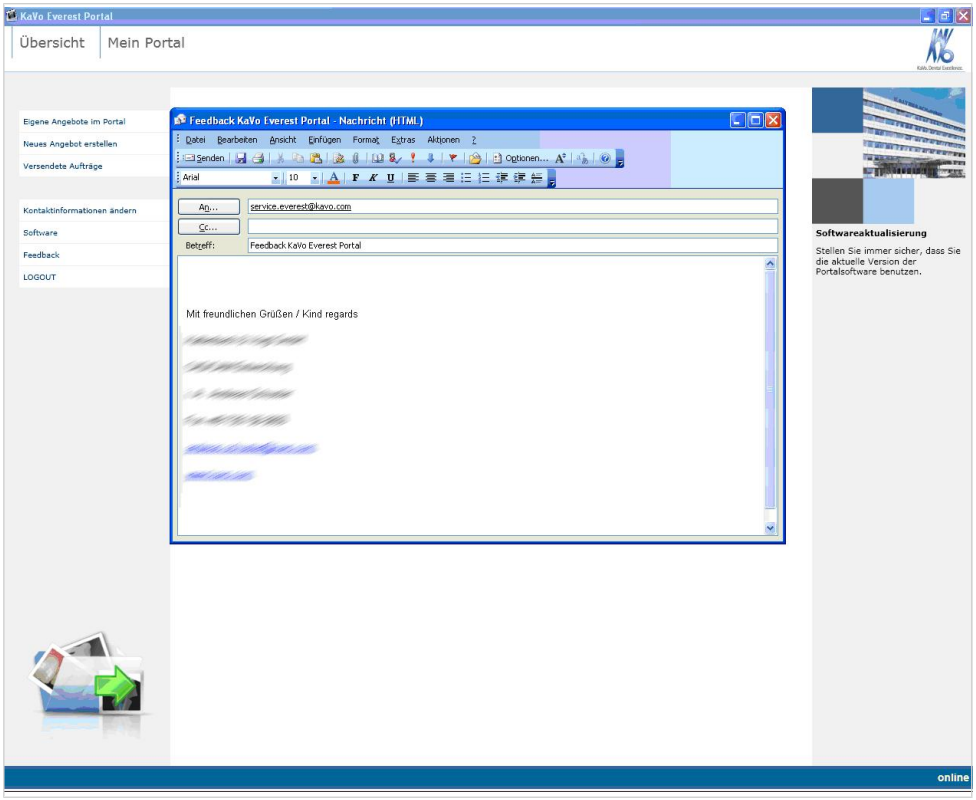


Fig. 16: Feedback to the KaVo CADCAM team

14 Additional functions

14.1 Feedback to suppliers/customers

You can send e-mails quickly by clicking the e-mail address in the contact data for a job (Fig. 12). Your default e-mail software opens, and you can exchange information to resolve any ambiguities.

14.2 Using the KaVo Everest Portal software on your private computer

You can install the KaVo Everest Portal program on any computer that satisfies the minimum requirements (see above). A few things are different, however:

- You will need to use a removable data storage medium to transfer your jobs from your ScanControl computer to the computer used for the KaVo Everest Portal
  - When you click "Send" to the portal, the ScanControl program will ask you where the job should be saved. Enter you removable storage medium (such as a USB stick).
  - Insert your removable storage medium into your own computer, start the KaVo Everest program, and log in
  - Click the symbol "USB stick" on the left side to display the import dialog box. Select the job on the removable storage medium that you want to send.
  - The Everest Portal program will import the job, and you can send the job in the normal manner
- If you want to receive jobs, you need to use a removable storage medium such as a USB stick to transfer the jobs to your ScanControl program.

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